

**Michael Zeller, Vice Chair**
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AGENDA

October 8-9, 2026
 Caltrans HQ Building
 1120 N Street, Room 2116
 Sacramento, CA

Thursday, October 8, 2026 (Day 1)	Presenter	Time
A. Welcome & Introductions	All	12:45pm
B. Regional Planning Overview	Erin Thompson, Office of Planning & Community Planning, Division of Transportation Planning	1:00pm
C. Caltrans Revised DBE Requirements	Tracy Coan, DBE Liaison Office of Local Civil Compliance, Division of Local Assistance	2:00pm
D. Audits Overview & Requirements	Ben Shelton, Audit Chief Caltrans Internal Audits Office, Division of Risk & Strategic Management	3:00pm
E. Emergency Relief Funding Requirement Legislative Update	Bob Baca, Branch Chief Federal Fiscal Programs, Division of Local Assistance	4:00pm
F. Day 1 Wrap Up	Maura Twomey	5:00pm

Friday, October 9, 2026 (Day 2)	Presenter	Time
A. Administrative Support Guidebook Overview 1. Purpose of the Administrative Support Guidebook 2. Overview of Standard Policies & Procedures 3. Standard of Conduct 4. General Procurement Policies & Procedures 5. Human Resources Policies & Procedures 6. Administrative Policies & Procedures 7. Subrecipient Manual	Maura Twomey and Diane Eidam	8:30am
B. Lunch (<i>Lunch will be provided</i>)	All	11:00am
C. RCTF Regular Meeting (<i>a separate agenda will be sent out</i>)	All	12:00pm
D. Adjourn		2:00pm